

**Profit an Loss**

Sub contractors, Self employment, 1099-Misc

Name of Business	ID#
What type of business is this?	Do you have any licenses/permits?
Did you start the business in the past year?	How long have you been in business?
How do you do your bookkeeping? (software, ledgers, bank statements, etc)	
Do you receive 1099's for your income?	Do you have a business bank account?
If you do not have receipts or 1099's, how do you calculate your income?	

**Gross Income** \$

**Bad Debts/Refunds issued to customers** \$

**Expenses:**

Advertising (business cards, flyers, car magnets, etc) \$

Contract Labor ( you did not withhold taxes) \$

Did you issue 1099s?

Business Insurance \$

Car Insurance \$

Health Insurance \$

Interest paid (loans, credit cards, etc for business use ONLY) \$

Legal and professional fees (attorney, bookkeeper) \$

Office Expense (paper, pens, appt book, etc) \$

Rent or lease vehicles or equipment (rental cars, bob cats, floor buffers, etc) \$

Rent or lease office or storage space \$

Repair or maintenance on tools or equipment or office space(not car repair) \$

Supplies \$

Taxes (sales tax, employment tax, etc., NOT income tax) and licenses \$

Travel expense (hotel, airline, etc) \$

Meals and entertainment (entertaining clients, truck driver's per diem, etc) \$

Utilities (water/trash, electric, gas, alarm, internet, cable for daycare use) \$

Cell Phone \$

Equipment \$

Year ,Make, and Model of vehicle used for work

How many miles did you use on vehicle for business use

Other expenses:

I certify that the above information is accurate and complete to the best of my knowledge and that I have completed this form myself

Signature Printed Name